

4/24/85

## ROUTING AND TRANSMITTAL SLIP

Central Intelligence Agency  
Washington, D.C. 20505

Executive Registry

85- 1641/1

23 April 1985

Executive Director

DD/A Registry  
85-1482

NOTE FOR: DDA

SUBJECT: White House Fellows

Would appreciate it if you would  
have OP draw up a response to the  
attached for my signature identifying  
OP as the focal point.

Attachment

DDA SUBJECT FILE COPY

|  |                      |                  |      |
|--|----------------------|------------------|------|
| TO: (Name, office symbol, room number,<br>building, Agency/Post) |                      | Initials         | Date |
| 1. D/PERSONNEL   |                      |                  |      |
| 2.   |                      |                  |      |
| 3.   |                      |                  |      |
| 4.   |                      |                  |      |
| 5.   |                      |                  |      |
| Action   | File                 | Note and Return  |      |
| Approval   | For Clearance        | Per Conversation |      |
| As Requested   | For Correction       | Prepare Reply    |      |
| Circulate  | For Your Information | See Me           |      |
| Comment  | Investigate          | Signature        |      |
| Coordination   | Justify              |                  |      |

## REMARKS

#1 - FOR ACTION

(PLS PREPARE RESPONSE FOR EXDIR SIGNATURE  
AND IDENTIFYING THE OFFICE OF PERSONNEL  
AS FOCAL POINT FOR SCHEDULING THE INTERVIEWS.)

SUSPENSE: 8 MAY 1985

DO NOT use this form as a RECORD of approvals, concurrences, disposals,  
clearances, and similar actions

|  |                |
|--|----------------|
|  | Room No.—Bldg. |
|  | Phone No.      |

FORM 41 (Rev. 7-76)

GSA  
FPMR (41 CFR) 101-11.206

Executive Registry

85-

1641

PRESIDENT'S  
COMMISSION ON WHITE HOUSE FELLOWSHIPS  
THE WHITE HOUSE

April 15, 1985

Dear Mr. Casey:

On May 19, 1985, a new group of 13-19 White House Fellows will be selected by the President's Commission on White House Fellowships. You will receive the biographical files on these new Fellows on or about May 24. It is my hope that you will be interested in interviewing some of the new Fellows during the week of June 17 when they return to Washington for placement interviews. Their twelve month Fellowship appointment begins September 1.

The work assignment of the White House Fellow--with its unique opportunities to learn, contribute and observe--is the focus of the White House Fellowships program. All other aspects of the program are secondary to the work assignment. As part of the Fellows' education program, seminars are scheduled (usually at lunch time or in the evening) on a regular basis and occasional field trips are organized as well. However, the Fellows' work assignments take priority and nothing should interfere with a Fellow participating as a full and productive member of your staff.

President Reagan is the fifth President since 1964 to endorse the program. He emphasized his strong support of the program most recently at the 20th Alumni Reunion on May 10, 1984. Enclosed is a list of the White House Fellows who have served in the Reagan Administration and also a list of former Fellows who have served in the Administration following their Fellowship experience.

I hope you will consider selecting a Fellow for the Fellowship year beginning September 1. Please advise me of the name of your staff assistant who will schedule the interviews with your office and assist us in matching your needs to the interests and qualifications of the Fellows. I will then give that individual a set of files on the new Fellows after the new class has been announced the week of May 20. Of course, I would be pleased to meet with you or your staff to discuss the candidates or any aspect of the program.


DCI  
EXEC  
REG

Page Two  
April 15, 1985

If you or your staff have any questions, please feel free to call me at 395-4522. I am enclosing a copy of our brochure for your information and a list of the current (1984-85) White House Fellows and their work assignments.

I look forward to hearing from you.

Sincerely,

  
Charles L. Heatherly  
Director

Enclosures

The Honorable William J. Casey  
Director  
Central Intelligence Agency  
Washington, D. C. 20505

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# THE WHITE HOUSE FELLOWSHIPS

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